Appendix 61

DEPED QUEZON
ICT UNIT
UPLOADED
Date/Time: NOV 07 2025
By: CHRW 4:30
Ref. No. NOA 103-2025

PURCHASE ORDER

DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

Supplier: M.I. SEVILLA RESORT
Address: BRGY. DOMOIT, LUCENA CITY
TIN 176-763-942-002
ITB 2025-05-SERVICES

P.O. No.: 2025-10-0277
Date: OCTOBER 24, 2025
Mode of Procurement Competitive Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery LUCENA CITY
Date of Delivery NOV 20-22 2025

Delivery Term within 30 Calendar Days upon receipt of NTP
Payment Term 30 working days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		Nov 20-22 2025			
		Nov 20 2025			
	PAX	FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	250	1,998.00	499,500.00
		Nov 21 2025			
	PAX	FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	250	1,998.00	499,500.00
		Nov 22 2025			
	PAX	FOOD/VENUE Food: Breakfast, AM Snack, Lunch, PM Snacks &	250	798.00	199,500.00
		SUPPLY OF FOOD VENUE AND ACCOMMODATION FOR THE CONDUCT OF DIVISION ROLL OUT ON SCHOOL BASED TRAINING FOR CAREER ADVOCATES ON CAREER GUIDANCE PROGRAM			
		GRAND TOTAL			**1,198,500.00**

(TOTAL Amount In Words) **ONE MILLION ONE HUNDRED NINETY EIGHT THOUSAND FIVE HUNDRED PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Miradeth I. Sevilla
Proprietress

M.I. SEVILLA RESORT
Signature over Printed Name of Supplier

NOV 05 2025
Date

Very truly yours,

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101
Funds Available :

EDMUNDO MARIN, JR.
Accountant III

ORS/BURS No. :
Date of the ORS/BURS :
Amount